



CROP WATCH

American Farm Bureau® Insurance Services, Inc. Newsletter

SEPTEMBER 2016

Premium Billing

Crop Year 2016 Fall - The third Premium Billing notice for MPCCI 2016 CY fall policies was mailed to policyholders on September 1, 2016. Interest accrues at a rate of 1.25% per month.

Crop Year 2016 Spring - The first Premium Billing notice for MPCCI 2016 CY spring policies will be mailed to policyholders September 1.

Agents should access the "Policy Due List" feature on your web account. You must login to view the current amount due for your policyholders.

If a policyholder brings a premium payment to your office, it must be sent to the Fargo Regional Office. The check should be made payable to AFBIS, Inc.

AFBIS, Inc.

P.O. Box 2866

Fargo, ND 58108-2866

If you have any questions regarding premium, please call the **Fargo Regional Office. 1-800-662-5142 Ext. 6935**

15 Things to Remember When Completing an Application

Here are some helpful tips to use for the application process!

1. Review SBI requirements. SSN/EIN Form is due on or before Sales Closing Date (SCD).
2. Properly executed Power of Attorney (POA) must be submitted prior to appointee signing any form (follow state laws for POA)
3. A telephone number is required and email address if available.
4. Agent's and Insured's signatures on or before the SCD.
5. If applicant is transferring from another company, we MUST have the previous company's name, policy number, and a signed hard copy of the application to request cancellation and transfer of APH data from the prior company.
6. Conditions of Acceptance must be answered for new policies and carryover policies if the coverage level, plan of insurance or options are changed.
7. Designate a primary county if the "Added County Election" is selected.
8. Written Agreements and supporting documentation are due on or before SCD.
9. Enterprise Units/Whole Farm Units must be elected by SCD.
10. If a new applicant is a Limited Resource Farmer the Request to Waive Administrative Fees form must be completed, signed and attached to the application. Carryover insureds have until Acreage Reporting Date to submit a waiver.
11. Landlord/Tenant policy requirements due by SCD:
 - a. The application must clearly state the intent
 - b. Evidence of other party's approval (lease, POA, etc.)
 - c. The landlord's or tenant's name and SSN/EIN information
12. The state in which Articles of Incorporation are filed must be designated on the change form for Corporations and LLC's. The entity must be in good standing.
13. Agents are required to keep signed documentation for all forms when information is submitted via the web. Agents agree to this in writing when they accept the web procedure.
14. A Beginning Farmer and Rancher (BFR) application is due for the initial year.
15. Ask new policyholders if they have an AD-1026 on file at their FSA office. If unsure, they should contact FSA. Policy Administration also has the capability to verify compliance. If a carryover policyholder has a person type (entity) change, the same inquiry should be made.

State Specific Informational Booklets

Now Available to Order

State Specific Information Booklets are designed to be a crop year reference booklet for the agent, producer, and prospects, with walk throughs, calendars, and more. Download the Agent Order Form under the Agent Resources page once logged in to your web account.



NEW! Using POLICY MAPS feature

Policy Maps are maps of the policyholder's FNs that can be printed to assist with a variety of tasks, such as Acreage Reporting, Production Reporting, Written Agreements, Loss Adjustment, and more! To get these maps, start by clicking on the "Policy Maps" tab within the policy. Select the check box for the locations you would like to map and select "Include Legend" if desired. Click "Generate PDF of Selected Locations".

www.FarmBureauSellsCropInsurance.com

AFBIS Inc. is an equal opportunity provider and employer.



AFBIS, Inc.

AMERICAN FARM BUREAU® INSURANCE SERVICES, INC.

Important Dates Coming Up:

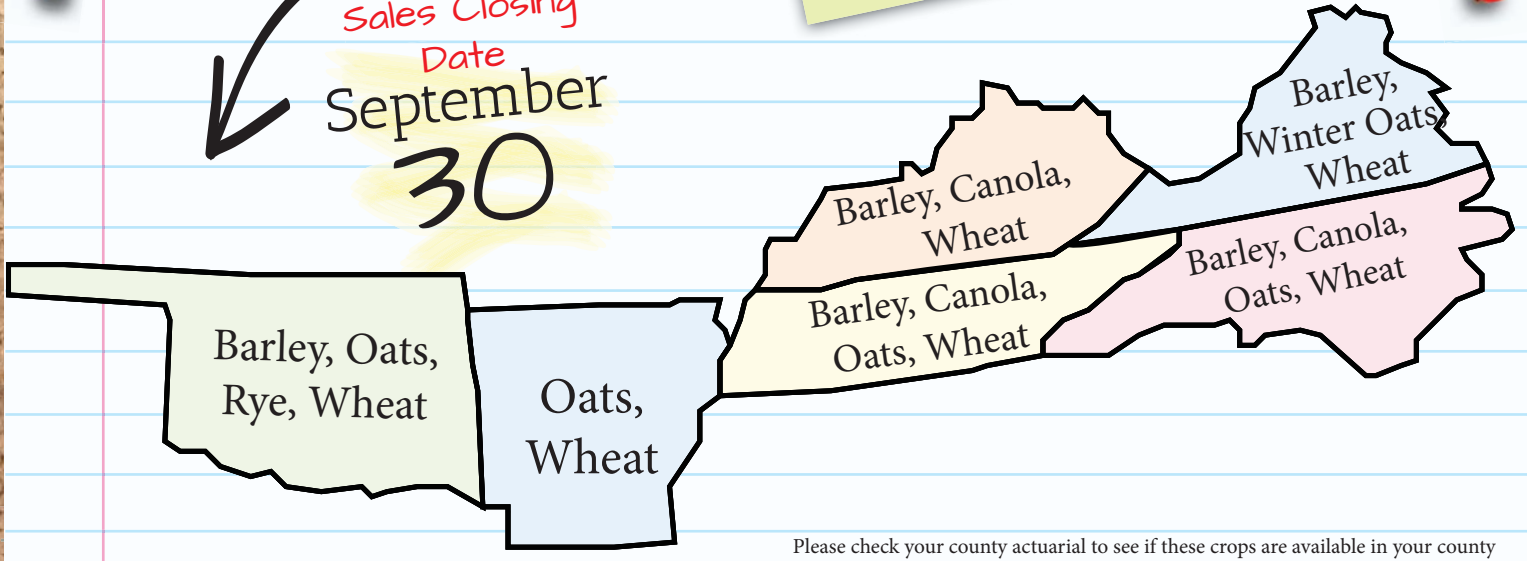
SEPT 14 Production Reporting Date
CLARY SAGE
NC

SEPT 30 Sales Closing Date
All States & Crops Listed Below

OCT 01 Premium Billing Date
CUCUMBERS NC
FRESH MARKET BEANS NC, VA
PROCESSING BEANS NC, VA

OCT 15 Production Reporting Date
CANOLA (FALL)
OK

Sales Closing Date
September 30



Please check your county actuarial to see if these crops are available in your county

MPCI Notice of Claim Requirements

The insured must report a loss within 72 hours of their initial discovery of damage, but not later than 15 days after the end of the insurance period.

End of Insurance Period: Insurance ends the earlier of:

- Total destruction of the crop
- Harvest of the unit
- Final adjustment of a loss
- Abandonment
- The calendar date in the policy
- As otherwise stated in the Crop Provisions

The insured must have company consent before they destroy, replant, put the crop to another use, plant another crop, or abandon the existing crop.

On the Notice of Claim, please enter the cell phone number and contact name of the insured or any other pertinent information that may assist our adjusters when contacting the insured.

Have you downloaded the Unity Mobile App?

Features of the Unity Mobile App include:

- Submit claim and view status
- Retrieve archived policy documents
- Look up contact info for policyholder
- E-filing
- Search for policies
- View policy information

Policyholders can also download the app with similar features! An active web account is needed for a policyholder to use the Unity Mobile app.

Download the Unity Mobile app today for Apple and Android users.

WHISTLEBLOWER PHONE NUMBER

The toll-free number for the Inspector General's Hotline is 800-424-9121. ☎



"CROP WATCH is published by AFBIS, Inc. and is intended for informational purposes only. Nothing contained herein can or should be interpreted to take precedence over policy language, Federal Crop Insurance Corporation/Risk Management Agency regulation, and Underwriting or Loss Adjustment rules."